



Chapter - II

UNIVERSITY ADMINISTRATION

2.1 University Set-Up

The University set-up consists of Chancellor, Vice Chancellor, Board of Management, Academic Council and Faculties of Agriculture, Agricultural Engineering & Technology, Fisheries Science, Veterinary Science & Animal Husbandry and Post Graduate Studies with their Boards of Studies. Hon'ble Governor of Gujarat State is the Chancellor of the University. The Vice Chancellor is the Principal Executive and Academic Officer of the University and Ex-Officio Chairman of Board of Management, Academic Council, Research Council and Extension Education Council. During the period under report, Dr. N.C. Patel worked as Vice Chancellor of the Junagadh Agricultural University.

The Gujarat Agricultural University bifurcated into four universities on the basis of agro-climatic

conditions representing Saurashtra, Middle Gujarat, South Gujarat and North Gujarat regions. Junagadh Agricultural University comprises Rajkot, Jamnagar, Junagadh, Amreli, Bhavnagar, Surendranagar and Porbandar districts of Saurashtra region. This University is looked after by the Vice Chancellor who co-ordinates all the education, research and extension education activities.

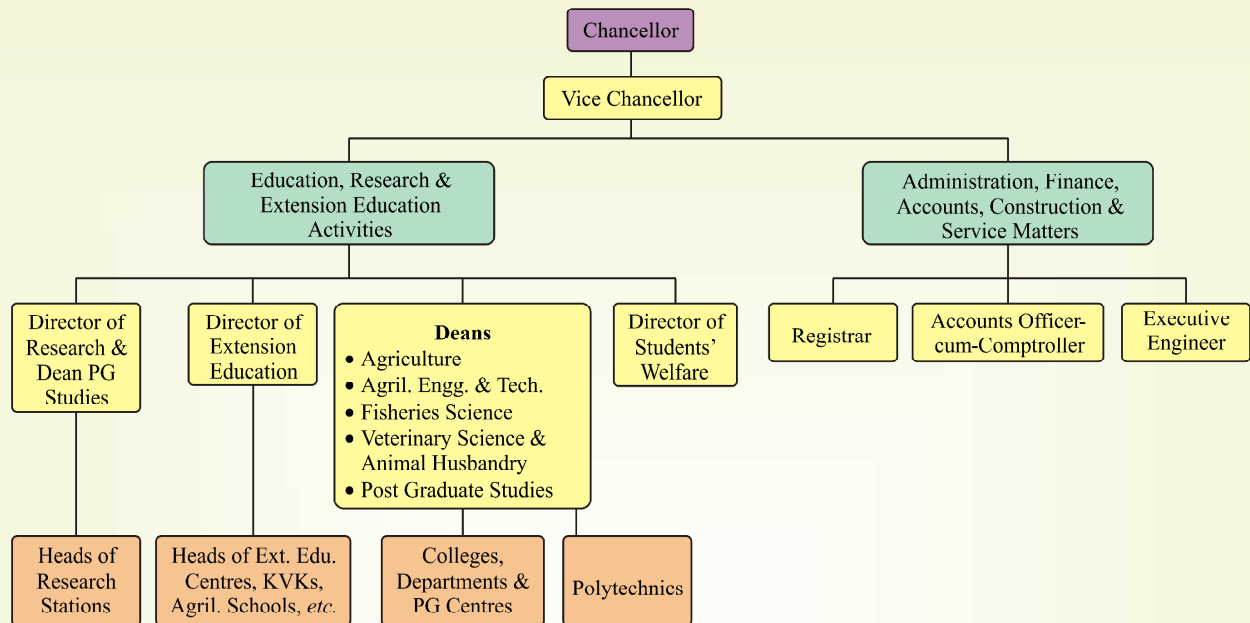
The University has implemented the principles of decentralization of powers in order to run the administration smoothly and efficiently. Administrative as well as financial powers have been delegated to various Heads of Units and Sub-Units located at different places in the University. The administrative structure is evolved in such a way that coordination and integration of education, research and extension education at all levels are well maintained.

During the year under review, the following were officers of the University.

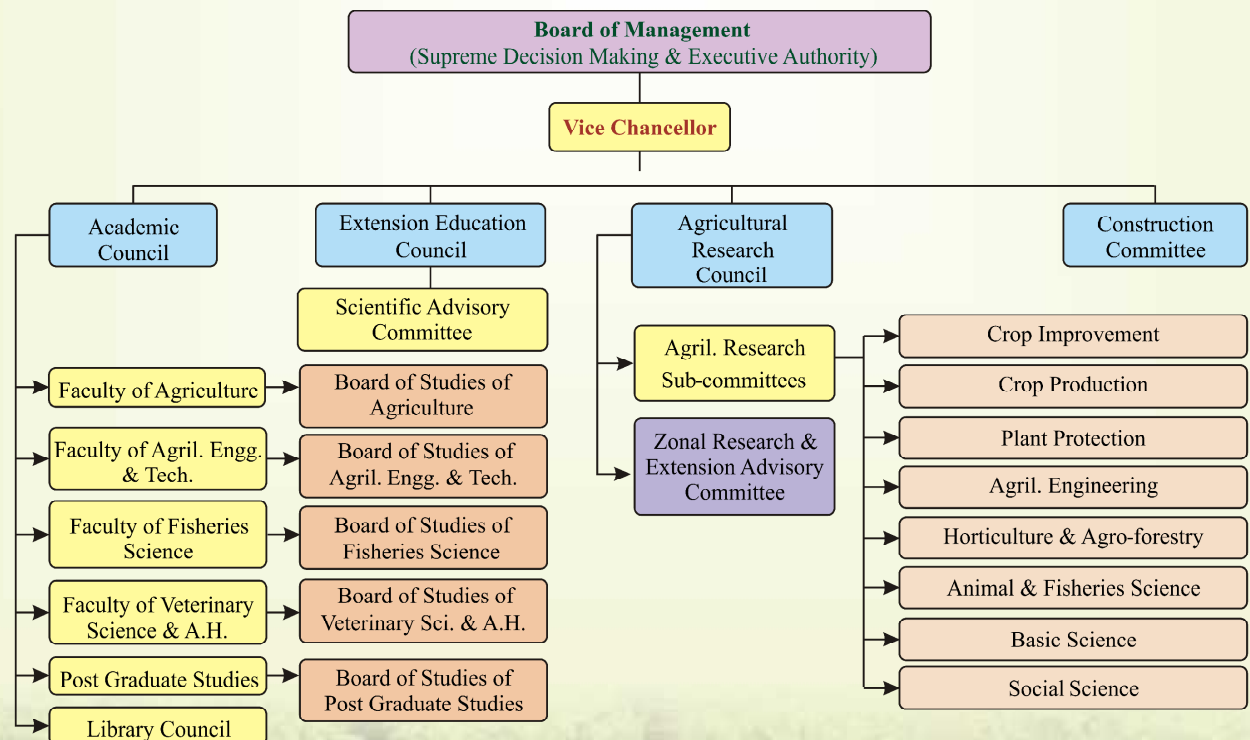
No	Name	Designation	Period	
			From	to
1.	Dr. Shrimati Kamala	Chancellor	01.04.2012	Continue
2.	Dr. N.C. Patel	Vice-Chancellor	01.04.2012	Continue
3.	Dr. C.J. Dangaria	Director Research and Dean, P.G. Studies	01.04.2012	Continue
4.	Dr. A.V. Barad	Dean, Agriculture Faculty (Against the post)	01.04.2012	26.08.2012
	Dr. A.V. Barad	Dean, Agriculture Faculty	27.08.2012	Continue
5.	Prof. J.B. Savani	Dean, Agricultural Engineering & Technology Faculty (Against the post)	01.04.2012	26.08.2012
	Dr. N.K. Gontia	Dean, Agricultural Engineering & Technology Faculty	27.08.2012	Continue
6.	Dr. R.R. Shah	Dean, Veterinary Faculty	01.04.2012	31.08.2012
	Dr. P.H. Vataliya	I/c. Dean, Veterinary Faculty	01.09.2012	15.12.2012
	Dr. P.H. Vataliya	Dean, Veterinary Faculty (Against the post)	16.12.2012	Continue
7.	Dr. A.Y. Desai	Dean, Fisheries Faculty	01.04.2012	Continue
8.	Dr. A.M. Parakhia	Director of Extension Education	01.04.2012	Continue
9.	Dr. D.N. Vakhariya	I/c. Registrar	01.04.2012	21.06.2012
	Dr. R.L. Shiyani	I/c. Registrar	22.06.2012	25.03.2013
	Dr. K.B. Jadeja	I/c. Registrar	26.03.2013	Continue
10.	Shri S.K. Jethani	Account Officer-Cum-Comptroller	01.04.2012	Continue
11.	Dr. P.V. Patel	I/c. Director of Students' Welfare	01.04.2012	Continue



ORGANIZATIONAL SET-UP



Organizational Chart and Decision Channel





2.2 University Authorities

Following authorities were functioning under the provisions of Section-17 of the Gujarat Agricultural Universities Act-2004 during the year under report.

1. The Board of Management
2. The Academic Council
3. The Faculties and Board of Studies of
 - 3.1) Agriculture
 - 3.2) Agricultural Engineering & Technology
 - 3.3) Fisheries Science
 - 3.4) Veterinary Science & Animal Husbandry
 - 3.5) Post Graduate Studies
4. Research Council
5. Extension Education Council

1. The Board of Management

i) Constitution

The Board of Management is the highest decision making and executive authority of the University consisting of the following members, namely

Class-I Ex-officio Members

- (1) The Vice Chancellor,
- (2) The Secretary to the Government of Gujarat, Agriculture & Co-operation Department or an officer not below the rank of Deputy Secretary of that Department designated by the Secretary,
- (3) The Secretary to the Government of Gujarat, Education Department or an officer not below the rank of Deputy Secretary of that Department designated by the Secretary,
- (4) The Secretary to the Government of Gujarat, Finance Department,

- (5) The Director of Agriculture, Gujarat State,
- (6) The Director of Animal Husbandry, Gujarat State,
- (7) The Director of Horticulture, Gujarat State, and
- (8) One member nominated by the Vice Chancellor by rotation in the prescribed manner from amongst the Deans of Faculties.

Class-II Ordinary Members

Five persons, not being officers, to be nominated as follows, namely

- (a) To be nominated by the State Government
 - (1) One member of the Gujarat Legislative Assembly,
 - (2) Two Agricultural Scientists having background of Agricultural Research or Education,
 - (3) One farmer,
- (b) One representative nominated by the Director General of Indian Council of Agricultural Research

The Vice Chancellor and Registrar are the Chairman and Secretary, respectively in the Board of Management. The term of office of the nominated members is of three years.

The Board of Management is the principal executive autonomous authority of the University, which considers and reviews all the financial, administrative and academic matters of the University. The Board is assisted by the Vice Chancellor, Academic Council, Board of Studies and Officers of the University in taking decisions and deciding policy matters.

ii) Meeting of the Board of Management

During the period under report, five regular meetings of the Board of Management were held.

Sr. No.	Meeting No.	Date	Place	Chairman
1.	Twenty-fourth	27.04.2012	Gandhinagar	Dr. N.C. Patel
2.	Twenty-fifth	23.08.2012	Gandhinagar	Dr. N.C. Patel
3.	Twenty-sixth	11.10.2012	Gandhinagar	Dr. N.C. Patel
4.	Twenty-seventh	04.01.2013	Junagadh	Dr. N.C. Patel
5.	Twenty-eighth	15.03.2013	Junagadh	Dr. N.C. Patel



2. The Academic Council

The academic council has the control and general regulation of, and be responsible for, maintenance of the standards of teaching and examinations of the University.

i) Constitution

The Academic Council consists of the following members, namely

- (1) The Vice Chancellor (Ex-officio)
- (2) The Director of Research and Dean Faculty of Post Graduate Studies (Ex-officio)
- (3) The Deans of Faculties (Ex-officio)
- (4) The Director of Extension Education (Ex-officio)
- (5) Six members nominated by the Vice

ii) Members of the Academic Council

List of Members attended various meetings of the Academic Council during the year 2012-13

No.	Name	Designation
Director	1. Dr. N.C. Patel	Vice Chancellor (Chairman)
	2. Dr. C.J. Dangaria	Director of Research & Dean PG Studies
	3. Dr. A.M. Parakhia	Director of Extension Education
Dean	4. Dr. A.V. Barad	Dean, Agriculture Faculty
	5. Prof. J.B. Savani Dr. N.K. Gontia	Dean, Agril. Engg. & Tech. Faculty
	6. Dr. A.Y. Desai	Dean, Fisheries Science Faculty
	7. Dr. R.R. Shah Dr. P.H. Vatalia	Dean, Veterinary Science & A.H. Faculty
HOD / Research Scientist	8. Dr. R.L. Shiyani	Professor & Head, Agril. Economics
	9. Dr. N.K. Gontia Dr. R. Subbaiah	Professor & Head, Soil & Water Engineering
	10. Dr. B.A. Golakiya	Professor & Head, Bio Chemistry
	11. Dr. K.L. Dobariya	Research Scientist, Oilseeds
	12. Dr. B.A. Monpara	Research Scientist, Agril. Research Station
	13. Dr. P.H. Vataliya	Professor & Head, Bio Chemistry & Physiology (Vet.)
Co-opted members	14. Dr. P.V. Patel	Director of Students' Welfare
	15. Dr. K.A. Khunt	Principal, Post Graduate Institute of Agri-Business Management
	16. Dr. H.J. Vyas	Rtd. Director of Research, Junagadh Agricultural University
	17. Dr. V.M. Mehta	Rtd. Principal, College of Vet. Sci. & A.H.(GAU), Anand
	18. Dr. Mahesh Shrimali	Senior Barley Breeder, Jaipur
	19. Dr. P.R. Godhani	Rtd. Professor(GAU), Botany
	20. Dr. K.S. Patel	Rtd. Associate Director of Research(GAU)
	21. Shri Sharadbhai Patel	Managing Director, ASPEE, Mumbai
	22. Dr. R.K. Jain	Principal, ADIT, Vallabh Vidyanagar
	23. Dr. D.D. Malavia	Rtd. Principal, College of Agriculture, JAU, Junagadh
	24. Dr. D.N. Vakharia Dr. R.L. Shiyani	Registrar (Secretary)

Chancellor by rotation in the prescribed manner from amongst the Heads of Departments of the Faculties and the Research Scientists of the University.

- (6) It may co-opt for such period as may be prescribed as its additional members not more than ten persons representing different disciplines of agriculture & allied sciences irrespective of whether they are connected with the University as its members, teachers or otherwise.

The Vice Chancellor and Registrar are the Chairman and Secretary, respectively in the Academic Council. The term of office of the members of the Academic Council other than ex-officio members shall be of three years.



iii) Meeting of the Academic Council

Five meetings of the Academic Council were held during the period of 01.04.2012 to 31.03.2013 as under:

No.	Meeting No.	Place	Date
1.	Twenty-second	Conference Hall, Office of the Vice Chancellor, Junagadh	23.04.2012
2.	Twenty-third	Conference Hall, Office of the Vice Chancellor, Junagadh	25.06.2012
3.	Twenty-fourth	Conference Hall, Office of the Vice Chancellor, Junagadh	17.08.2012
4.	Twenty-fifth	Conference Hall, Office of the Vice Chancellor, Junagadh	02.01.2013
5.	Twenty-sixth	Conference Hall, Office of the Vice Chancellor, Junagadh	12.03.2013

3. Faculties

Section 23 of the GAUs Act-2004 provides that there shall be faculties of Agriculture and allied sciences and such other faculties as may be prescribed. Accordingly, Faculty of P.G. Studies, Faculty of Agriculture, Agricultural Engineering & Technology, Fisheries Science and Veterinary Science & Animal Husbandry were constituted.

4. Board of Studies

Section 24 of the GAUs Act-2004 provides that there shall be a Board of Studies for every subject or group of subjects or as may be prescribed.

Accordingly, the following Board of Studies were constituted.

- 1) Board of Studies of Post Graduate Studies
- 2) Board of Studies of Agriculture
- 3) Board of Studies of Agricultural Engineering & Technology
- 4) Board of Studies of Fisheries Science
- 5) Board of Studies of Veterinary Science & Animal Husbandry

During the year under report, five meetings of the Board of Studies of various faculties were held. The venue of the meeting, date, etc. were as under:

No.	Name of Faculty	Meeting No.	Venue	Date
1.	Agriculture	Sixth	Junagadh	05.06.2012
2.	Agricultural Engineering & Technology	Sixth	Junagadh	06.06.2012
3.	Fisheries Science	Sixth	Junagadh	05.06.2012
4.	Veterinary Science & Animal Husbandry	Fourth	Junagadh	06.06.2012
5.	Post Graduate Studies	Seventh	Junagadh	12.06.2012

2.3 Reservation Policy

The Reservation policy implemented in the university as per the Gujarat Government rules.

The Ratio of Direct Recruitment are as under. :

Scheduled Cast	Scheduled Tribe	Social & Educational Backward Class	Physical Handicap
07	15	27	03

The Ratio of Promotion :

Scheduled Cast	Scheduled Tribe
07	15

2.4 SC/ST Cell

In Junagadh Agricultural University, SC/ST Cell was established vide office order No.JAU/Reg/A.3.1/(8) 2012/13242-13321/Junagadh dated: 16.06.12 with the post of Chairman, Member Secretary and five members. Account Officer-Cum-Comptroller was appointed as liaison officer

between the University and SC/ST employee and students of the university.

During the report period, total six meetings were held at Junagadh. Two applications from JAU SC/ST employees were received during the report period. Both the employees were called before the committee and necessary action is under process.



2.5 Women Cell Committee

As per the directives of Hon'ble Governor of Gujarat the "Women Cell Committee" consisting following members was constituted at University

level with the work of hearing all cases of grievances including cases of sexual harassment of women to take stern actions against the guilty.

No.	Name	Designation	Address
1.	Dr. Chetanaben K. Mandavia	Chairperson	Prof. & Head Dept of Agril. Botany, College of Agri., JAU, Junagadh.
2.	Dr. K. Ravikala	Member	Prof. (P), Dept of Animal Science, College of Agri., JAU, Junagadh.
3.	Dr. C. Lukose	-"	Prof. (P), Main Oilseed Research Station, JAU, Junagadh
4.	Smt. Jagruti D. Bhatt	-"	Asstt. Prof., PGIABM, JAU, Junagadh.
5.	Dr. A.V. Barad	-"	Principal and Dean, College of Agriculture, JAU, Junagadh.
6.	Prof. J. B. Savani	-"	Principal and Dean, College of Agril. Engg. & Tech., JAU, Junagadh
7.	Dr. A.Y. Desai	-"	Principal and Dean, College of Fisheries Science, JAU, Veraval.
8.	Prof. M. R. Chokshi	-"	Asstt. Registrar (Adm.), JAU, Junagadh.
9.	Miss. Charuben H. Raval	-"	Sr. Cleark, Office of the Director of Extension Education, JAU, Junagadh.

